

**Mount Laurel Library
Board of Trustees
Regular Meeting Minutes
August 19, 2020**

CALL TO ORDER: 6:04 P.M.

OPENING REMARKS: Provided by Ms. Sawyer

OPEN PUBLIC MEETING LAW STATEMENT:

Ms. Sawyer stated that this virtual meeting via Zoom is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Courier Post, and the Mount Laurel Sun, and it was posted on the library's front door and on its website.

ROLL CALL:

Gina Acerbo -present
Diane Blair - *absent*
Karen Cohen - present
Noreen Duffey - *absent*
Marie Kromplewski - *absent*
Dennis Marks - present
Stephanie Sawyer - present
Stephen Steglik - present
Walter Stridick - *absent*

ALSO PRESENT:

John Armano, Esq.
Becky Boydston
Gayle McCormick

APPROVAL of MINUTES:

Approval of minutes of July 15, 2020 meeting:

Motion: Mr. Marks

2nd: Ms. Cohen

All in Favor

APPROVAL of BILL LIST and BILL LIST ADDENDUM dated 8/14/20 and 8/19/20:

Motion: Ms. Cohen

2nd: Mr. Marks

Roll Call: 5 yes votes

REPORT from LIBRARY STAFF:

Ms. Boydston said the library reopening has been going smoothly. Building occupancy has not been more than 5% of capacity and patrons are complying with the face mask mandate despite a few complaints and reminders. The 30 minute in-library time limit has been lifted but Ms. Boydston will continue monitoring the situation and reinstitute the time limit as necessary. Curbside pickup continues to be a popular option so the service will be continued indefinitely during the pandemic.

Circulation statistics confirm that borrowing of electronic materials has increased while that of tangible items has decreased, as expected. Upon reopening the building to the public there was an uptick in borrowing books and other physical items.

Two longtime library assistants have retired in the past month. Ms. Cohen commented that they are both excellent customer service representatives and will be missed. Their positions will not be filled until an assessment of need is considered in the future when operations return to normal capacity.

OLD BUSINESS:

None

NEW BUSINESS:

Ms. Cohen questioned how the reduction in fines and other revenue might affect the library's 2021 operating budget. Ms. Boydston said that she recently spoke with Township Manager Meredith Tomczyk who believes the third of a mill funding, which is based on township property tax revenue and is the library's major source of funding, is not expected to change much for 2021. It may affect 2022 more. Regardless, Ms. Boydston is not ready to reinstitute fines at this time.

RESOLUTION 2020-23: Authorization to Sell Surplus on Discover Books

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Acerbo

2nd: Mr. Marks

Roll Call: 5 yes votes

PUBLIC COMMENT:

None

ADJOURNMENT:

Motion to adjourn at 6:27 PM: Ms. Cohen

All in favor