

**Mount Laurel Library  
Board of Trustees  
Regular Meeting Minutes  
August 16, 2017**

**CALL TO ORDER:** 6:00 P.M.

**FIRE SAFETY INFORMATION:** Provided by Ms. Kromplewski

**OPEN PUBLIC MEETING LAW STATEMENT:**

Ms. Kromplewski stated that this meeting is being held in compliance with the Open Public Meetings Act. Notice of the meeting was provided by way of the Burlington County Times, the Central Record, and the Mount Laurel Sun, and it was posted in the library and on its website.

**ROLL CALL:**

Dennis Marks - *absent*  
Noreen Duffey - *absent*  
Karen Cohen - present  
Marie Kromplewski - present  
Gina Acerbo - present  
Stephanie Sawyer – present  
Kurt Folcher - present  
Diane Blair - *absent*  
Walter Stridick - present

**ALSO PRESENT:**

Keith Trimble, Esq.  
Becky Boydston  
Gayle McCormick

**PUBLIC COMMENT:**

None

**APPROVAL of MINUTES:**

For the benefit of Board members who were not in attendance at the July 19, 2017 meeting, Ms. McCormick stated that the minutes distributed accurately reflect what transpired at that meeting.

Approval of July 19, 2017 minutes of meeting:

Motion: Ms. Cohen, 2<sup>nd</sup> Mr. Folcher

Roll Call: 6 yes votes

**APPROVAL of BILL LIST and BILL LIST ADDENDUM:**

Motion to approve: Mr. Folcher, 2<sup>nd</sup> Mr. Stridick

Roll Call: 6 yes votes

## **REPORT from LIBRARY STAFF:**

### **Solar Eclipse**

The library received 1,000 pairs of protective glasses from the Space Science Institute for distribution to the public so that they may safely view the solar eclipse on August 21, 2017. There has been a lot of public interest in the eclipse and many people have requested the glasses. The first 800 pairs of protective glasses were claimed within a day. The other 200 pairs are reserved for use during the library's eclipse program on August 21<sup>st</sup>. That program is currently booked to capacity. During the program participants will be able to make pinhole viewers for use in lieu of protective glasses. In the event that bad weather prevents direct viewing of the eclipse, the library will live-stream coverage from another area of the country.

### **Power Outage**

On Tuesday 8/15/2017 at about 6:00 P.M. power went out at the library. In the interest of safety, patrons were asked to leave when it became dark inside and the library closed early for the night at about 8:00 P.M. There were no other issues related to the power outage.

### **OLD BUSINESS:**

Nothing to discuss

### **NEW BUSINESS:**

#### **RESOLUTION 2017-30: Approval for Staff In-Service Day**

Ms. Boydston proposed closing the library for one day on Tuesday, December 5, 2017 -- one of the slowest times of the year at the library – to conduct a staff in-service day. All employees are encouraged to attend and take part in a presentation entitled Birds of a Feather which fosters understanding of different personality types and promotes effective team-building. In addition, a fire drill will be conducted.

Motion to approve: Mr. Folcher, 2<sup>nd</sup> Ms. Acerbo

Roll Call: 6 yes votes

#### **RESOLUTION 2017-31: Adopt a Maker Space Policy**

Recent relocation of staff members to new offices has made available a room dedicated to Maker Space equipment and activities. It is located next to the small group study room. Since the Maker Space equipment had previously been stored in areas inaccessible to the public and brought out for programs or appointments, a Maker Space policy was never adopted. It is now necessary to establish guidelines about access to the room and use of the equipment. The proposed policy includes rules for use of the 3D printer but Mr. Stridick believes it would be beneficial to state that those rules apply to all of the Maker Space tools and equipment. All agreed.

Motion to approve policy with changes described: Ms. Sawyer, 2<sup>nd</sup> Mr. Folcher

Roll Call: 6 yes votes

#### **RESOLUTION 2017-32: Adopt Change to Circulation Policy**

Youth Services librarians request a change to the policy restriction which prevents anyone under 18 from obtaining their own library card. They noted that some teens frequent the library without their parents in attendance and they are unable to take part in programs, use computers or check out items because they do not have their own library card. The proposed policy change would allow children in grades 7-12 to apply for a library card without a parent or guardian's signature. These cards would limit check-outs to 10 items, including a maximum of 2 DVDs, CDs or video games.

While it was generally agreed that teens should have access to programs and computer usage as well as the ability to check out items, concern was raised about the number of items allowed. It was decided that the policy change would be approved if the maximum number of items is changed to four at a time, including only one DVD, CD or video game. Board members are in favor of revisiting the topic in six months to determine how many kids take advantage of the opportunity and how responsible they are about returning the items.

Motion to approve policy change with amendments discussed: Ms. Sawyer, 2<sup>nd</sup> Ms. Acerbo

Roll Call: 6 yes votes

**RESOLUTION 2017-33: Authorization to Sell Surplus**

This is a continuation of periodic effort to remove outdated and otherwise unusable materials (books, DVDs) from the library's collection since the last approval.

Motion to approve: Ms. Acerbo, 2<sup>nd</sup> Mr. Stridick

Roll Call: 6 yes votes

**September Meeting**

Ms. Boydston reminded everyone that the next Board of Trustees meeting will take place on the second Wednesday of September rather than the third. The meeting is scheduled September 13, 2017 at 6:00 P.M.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

Motion to adjourn at 6:38 PM: Mr. Folcher, 2<sup>nd</sup> Ms. Cohen

Roll Call: All in favor